



# Ymddiriedolaeth Natur De a Gorllewin Cymru

## Wildlife Trust of South & West Wales

### Filming & Media Request Form.

Please complete form and return to: Gina Gavigan, Marketing and Development Manager,  
[g.gavigan@welshwildlife.org](mailto:g.gavigan@welshwildlife.org)

We charge filming location fees for commercial filming on all of our nature reserves. All the income generated from filming activity goes towards caring for our nature reserves. All fees are approximate, you'll get a fee quote when you submit your completed application. Fees are exclusive of VAT, which is added onto the total. Additional fees for staff time, third party works assessments, towpath closures etc. may apply on top of location filming fees.

APPLICANT INFORMATION:	
Name of applicant:	
Job Title/Position:	
Name of media company:	
Contact telephone number:	
Contact e-mail:	

FILMING INFORMATION:	
Programme name:	
Viewership:	
Target audience:	
Film location:	
Purpose of filming:	
Proposed date(s) of filming:	
Length of filming period:	
No of film crew:	



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De a Gorllewin Cymru**  
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Number of vehicles:	
Will filming involve any building work:	
Day or evening filming:	
Presenter(s):	
When will the filming be aired:	
Amount of equipment (particularly pertinent to islands filming):	
Will you need to be able to charge your equipment?	
Are you looking to film a protected species?	
If yes, which species?	
Has the appropriate licence been sought from Natural Resources Wales? Y/N	
Are you looking to film on a CADW managed site? If Yes has the appropriate permission been sought?	

**For filming on Skomer or Skokholm Islands:** Boats to these islands are operated by a different organisation to The Wildlife Trust of South and West Wales.

When you have received confirmation of filming from both Gina Gavigan, Wildlife Trust Marketing and Development Manager and our Island Wardens you will need to book direct with the boat company (Dale Sailing, telephone: 01646 603123 or visit [www.pembrokeshire-islands.co.uk](http://www.pembrokeshire-islands.co.uk)) to arrange boat transportation.



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**Please note if you're staying on Skomer:** Our Skomer island team cannot guarantee the transport of filming equipment to the farm during the day. There is a tractor run before the visitors arrive at 10am, all other tractor runs will have wait till the day visitors have left.

<b>ADDITIONAL ISLANDS</b>	
<b>FILMING INFORMATION:</b>	
Will you require an overnight stay?	
How many nights will you require? (Overnight stays are subject to a cost as these will take up space in our commercial property) – income from which supports our conservation work.	
Will you require time out on the boat for filming?	
How much time and what will you wish to film from the boat?	

*There is a charge for filming as there is an impact on staff time or an impact on the reserve, please speak to Gina Gavigan 01656 724100 [g.gavigan@welshwildlife.org](mailto:g.gavigan@welshwildlife.org).*

**Protected species details - you will need a licence if you are:**

- Photographing or filming specially protected birds (Schedule 1) such as barn owl or kingfisher at or near the nest
- Photographing or filming bats at a roost
- Photographing or filming fully protected species (Schedule 5) such as dormouse, red squirrel, otter



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Application forms available from the following websites:

**Link to UK protected species:-**

<http://naturalresourceswales.gov.uk/apply-and-buy/uk-protected-species-licensing/?lang=en>

**Link to European Protected species:-**

<http://naturalresourceswales.gov.uk/apply-and-buy/european-protected-species-licensing/?lang=en> or contact NRW direct [specieslicence@naturalresourceswales.gov.uk](mailto:specieslicence@naturalresourceswales.gov.uk)

For relevant staff contacts please speak to Gina Gavigan, Madison Bowden-Parry.

### General Code of Conduct for Filming/Photographing on Reserves:

Please remember that the welfare of the subject is more important than getting the shot. Our wildlife is at their most vulnerable when breeding and people can cause unnecessary stress at an important time in their life cycle. Here are a few key points to remember:

- Respect any instruction given by staff or volunteers.
- Always photograph animals from a safe and respectful distance.
- If an animal shows any sign of stress, move further back or leave altogether.
- Never try to force an animal to do something. Remember that the impact of many people is cumulative: you might be the 100th person that day that a Puffin has to avoid while it is trying to feed or care for its young.
- Never block access to paths, burrows, nests or dens with bags, tripods or yourself.
- Treat the habitat with the same regard that you have for the animals themselves.
- Do not enter restricted and no access areas.
- Do not enter woodlands in windy weather – there is always the risk of falling limbs, even from healthy trees.



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## Wildlife Trust of South & West Wales

- Do not go near the edge of cliffs, they can be unstable and rock falls cannot always be predicted.
- Keep your dog on a lead, for the sake of livestock and for our native wildlife; ground nesting birds and mammals can be impacted by dogs who are not under the control of their owners.
- Clean up after your dog and please do not hang the bag in a tree or hedge!
- Leave gates as you find them; occasionally a farmer may leave a gate open in order that stock can access food and water.
- Leave any machinery where you find it, do not touch or move it.
- Do not pick wild plants, our native plant life has struggled and one way we can keep it safe is by enjoying it in its natural environment.
- Take your litter home with you and recycle, compost, recycle and dispose of properly. Litter can be dangerous to wildlife, it is not just unsightly.
- Check weather forecasts and respond appropriately – island visits and woodland visits may have to be delayed in bad weather.
- Take note of signs when out in the countryside, occasionally paths may be temporarily closed due to work which may cause a risk, please respect these and seek out alternative routes.
- If you think a sign is misleading (e.g. a public footpath has a private no entry sign, then notify the local authority)
- If you find a baby bird or mammal, leave it where it is, there is a significant chance their parents are close by watching you.
- Fires can be devastating to wildlife, however occasionally you will get controlled burns to improve habitats, do check that a fire is not being supervised before calling 999.
- Permission to film only within the boundaries of land in our ownership. Private vehicles should be parked appropriately roadside/in nearest public car park.

### Specific Requirements for filming on Skokholm and Skomer Islands

- **BIO-SECURITY.** Please follow these guidelines to prevent rats, mice or any other high-risk species being introduced to the islands. Invasive non-native species (INNS) especially rodents can devastate ground and burrow nesting seabird populations.



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## Wildlife Trust of South & West Wales

The introduction of pest and predatory species to the islands in the luggage of visitors is a real possibility. With your help, and the observance of a few simple actions, we can keep the islands and their animals and plants safe for the future.

- ✓ Pack all luggage yourselves
  - ✓ Pack all luggage in a rodent-free environment
  - ✓ If packing before the day of your arrival, store all packed luggage sealed and in a rodent-free environment. On the day of travel, inspect luggage to ensure no rodent has accessed the containers.
  - ✓ All luggage must be closed. Open bags, carrier bags and unsealed luggage will not be permitted to land on the islands.
  - ✓ Do not leave your luggage unattended in Martins Haven as this is a high-risk area.
- If travelling to Skomer Island via the Dale Princess please respect other travellers and keep filming equipment to a minimum (i.e. x1 tripod and x1 bag per person).
  - Remember there are burrows everywhere on both Islands –including right next to the footpath and they are *all* fragile so stay on the path at all times. This includes bums, feet, elbows, tripods bags and equipment.
  - Only use one flash per bird at night and then move on 10m to prevent that bird suffering from subsequent flash photography.
  - Only use torches with a red light or alternatively torches with low batteries to prevent dazzling the Shearwaters.
  - Take all your rubbish home with you. Only compostable items can be left on the islands so be prepared to bag up, store and remove everything you brought on with you.

### **I/We agree to adhere to the terms of this filming application:**

**Signed:**

**Print Name:**

**Position:**

**Date:**